

MINUTES OF MEETING
REMINGTON
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Remington Community Development District was held on Tuesday, May 19, 2020 at 6:00 p.m. via Zoom Video Conferencing, pursuant to Executive Orders 20-52, 20-69 and 20-91 (as extended by Executive Order 20-112) issued by Governor DeSantis on March 9, 2020, March 20, 2020, April 1, 2020, and April 29, 2020 respectively, and pursuant to Section 120.54(5)(b)2., *Florida Statutes*.

Present and constituting a quorum were:

Brian (Ken) Brown
Kenneth Soukup
Carl Thilburg

Chairman
Vice Chair
Assistant Secretary

Also present were:

Jason Showe
Scott Clark
Mark Vincutonis
Alan Scheerer

District Manager
District Counsel
District Engineer
Field Manager

FIRST ORDER OF BUSINESS

Roll Call

Mr. Showe called the meeting to order at 6:00 p.m. and called the roll. Three supervisors were present, Ms. Kirk and Mr. Mehrlich were not in attendance.

Mr. Showe: This meeting is being conducted in accordance with the Governor's Executive Orders #20-52 and #20-69 which has subsequently been extended through Executive Orders #20-112 and 20-114. This allows the District to conduct its meetings of the Board of Supervisors without having a quorum of its members physically present at any specific public location through the utilization of communication such as telephone and video media technology. This meeting is being held to address items that are necessary for the properly operation of the District. Today's meeting is being conducted via Zoom which allows for participation via video or telephone conference. Access for today's meeting was provided in the meeting notice on the District's website and/or by contacting the District Manager's office. In order to facilitate public

meeting participants were encouraged to submit questions and comments in advance. I have not received any. As with all meetings we will provide opportunities for public comments. If you are in the audience and would like to comment please use the raise hand feature with Zoom, state your name and address, and keep your comments to three minutes.

SECOND ORDER OF BUSINESS

Modifications to Agenda

Mr. Showe: We have no modifications to the agenda.

THIRD ORDER OF BUSINESS

Security Report from Universal Protection Service

Mr. Showe: We did not receive a security report, but we can take any questions or comments from the Board.

Mr. Brown: Does anyone have any questions?

Mr. Soukup: No.

FOURTH ORDER OF BUSINESS

Public Comment Period

Mr. Showe: There are no public comments.

FIFTH ORDER OF BUSINESS

Approval of Minutes of the April 28, 2020 Meeting

Mr. Brown: Does anyone have any changes, additions or deletions? Hearing none,

On MOTION by Mr. Soukup seconded by Mr. Thilburg to approve the Minutes of the April 28, 2020 Meeting by roll call vote: Supervisor Soukup: Yes; Supervisor Thilburg: Yes; Supervisor Brown: Yes. Motion Passed 3-0.
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SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Clark: The roadway improvement contract has been drafted since the last meeting. I think Jason has it and will arrange for it to be executed so we can proceed.

B. Engineer

Mr. Vincutonis: Just to follow up on the roadway project, once we get the contractor under contract, we will have a pre-construction meeting. One thing that we need to start thinking about, since we have curb replacements as part of the project, is to get a schedule from the contractor on when he will be removing and repairing those curbs, because we are going to need to notify those specific addresses that their driveway will be inaccessible for a day or two. I don't know the best way to notify them, whether by letter, door hanger or a knock on the door. That is something to think about. Since those people will not be able to use their driveway, they are going to need somewhere else to park, which will probably be in the street, so there will need to be some coordination with security. Maybe we can have a furlough on issuing citations for a period of time.

Mr. Showe: I think that makes sense, Mark. If you can let us know those addresses, once we have a timeframe, we can coordinate with security about allowing those owners to park in the street for those days and post notices on the door.

Mr. Vincutonis: Okay.

Mr. Thilburg: Mark, have they developed a preliminary start schedule yet?

Mr. Vincutonis: Not yet. I think everyone signed the master contracts. Hopefully two to four weeks, they will be out there. The sooner the better.

Mr. Thilburg: Okay.

Mr. Brown: Are there any other questions for the District Engineer?

Mr. Soukup: No.

Mr. Vincutonis left the meeting.

C. District Manager's Report**1. Approval of Check Register**

Mr. Showe: In the General Fund, we have Checks 6166 through 6196 in the amount of \$81,834.78. In your Capital Projects Fund, we have Checks 76 and 77 for \$22,411.25, for a total of \$104,246.03. Alan and I can answer any questions the Board might have on those invoices.

Mr. Brown: Does anyone have any questions?

Mr. Soukup: No questions.

Mr. Thilburg: No questions.

2. Balance Sheet and Income Statement

Mr. Showe: No action is required by the Board. Most of our account lines are in good shape. We are doing well on all of those. Overall, we are obviously to the good. I think you are over 100% collected on our assessments so we are in great shape.

3. Presentation of Number of Registered Voters – 3,171

Mr. Showe: We are required annually to announce this to the Board. As of April 15, 2020, there are 3,171 registered voters in the Remington CDD.

4. Discussion of Qualifying Period and Procedure

Mr. Flint: This year we have two seats up for election; Seat 1, occupied by Mr. Soukup and Seat 5, occupied by Mr. Thilburg. The qualifying period for those seats is from Noon on June 8th through Noon on June 12. There are items listed in the agenda of what you would need to complete. All of that is conducted through the Supervisor of Elections in Osceola County, so you would need to turn in any forms and discuss the process with them. Obviously with what is going on, we recommend you give them a call to see how they are handling the process because they may have changed some of their procedures. It is also important to note that you can likely turn all of those forms in now. You don't have to wait for that window to turn those in. If you have any questions, we can certainly help, but for the most part, the Supervisor of Elections can walk you through any of the forms you need. We can open it up for any questions from the Board.

Mr. Soukup: Do we need to turn in Form 1?

Mr. Showe: If you have them, I am pretty sure that you can turn them in. You may not have to turn one in as part of this process because you may have already submitted one.

Mr. Soukup: There is one box that you have to check on whether or not you are going to be a candidate.

Mr. Showe: In this case, when you fill out the form, you would be a candidate.

Mr. Soukup: Is that only if someone is running against you?

Mr. Showe: No. You are still a candidate until they close the qualifying period. Then if no one is running against you, you are essentially elected unopposed. We can help with the basic questions.

5. Presentation of OCSO Reports

Mr. Showe: We also provided the Osceola County Sheriff's Reports for the speed enforcement, which are included in your agenda package.

6. Field Manager's Report

Mr. Scheerer: Everything is in good shape. The Rec Center, pool and amenities are in good shape. REW installed new pine straw recently. The trees in the neighborhood will be lifted for the repaving on May 27th. The gate system is working well. The cameras are all working. The fitness equipment is good. There was an accident at the entrance to Remington on E. Lakeshore Boulevard. Somebody took out the streetlight that was there. That's been turned over to OUC to get that repaired. We had a brick wall down by Owenshire Circle that was being lifted by the roots of several pine trees, so we had that repaired because it was leaning in towards the resident's home. It was stripped down, a new footer was poured, and all of the brick has been reinstalled. They did a very good job.

Mr. Showe: Are there any questions for Alan?

Mr. Soukup: I have no questions.

SEVENTH ORDER OF BUSINESS**Supervisor's Requests**

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS**Next Meeting Date – June 30, 2020**

Mr. Showe: The next meeting is on June 30, 2020.

Mr. Brown: Will it be like this one?

Mr. Showe: Likely, unless the order has ended prior to that. Just for the Board's information, obviously we are discussing this internally and with the Chair, as provided through the Executive Order, to reopen. At this stage, because of the challenge we would have in monitoring any of those facilities being reopened, we are looking at keeping them closed for the time being. As soon as we get to an additional phase where our insurance is not requiring us to monitor it so much, we might facilitate some openings, but right now, it is our recommendation to keep those facilities closed.

Mr. Soukup: Do you do the same thing in your other CDDs?

Mr. Showe: Correct. In the CDDs especially where we don't really have staff onsite, they are mostly closing, or they are finding some way to bring in additional people to patrol and monitor. There are a lot of additional costs.

Mr. Clark: You have a cleaning protocol that would apply right now. You don't have anybody to do it.

Mr. Brown: What good would it do for us to have people come in for enforcement when we don't have any enforcement authority?

Mr. Showe: Correct. Just for the Board's information, we are continuing to watch that. We are watching what's happening in other Districts and all of our facilities. We will continue to provide you updates as we make changes to those.

NINTH ORDER OF BUSINESS

Adjournment

There being no further business, Mr. Brown adjourned the meeting.

On MOTION by Mr. Soukup seconded by Mr. Thilburg to adjourn the meeting by roll call vote: Supervisor Soukup: Yes; Supervisor Thilburg: Yes; Supervisor Brown: Yes; Motion Passed 3-0.


Secretary/Assistant Secretary


Chairman/Vice Chairman