

**MINUTES OF MEETING
REMINGTON
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Committee meeting of the Board of Supervisors of the Remington Community Development District was held on Tuesday, **October 25, 2022** at 6:00 p.m. at the Remington Recreation Center, 2651 Remington Boulevard, Kissimmee, Florida.

Present and constituting a quorum:

Kenneth Soukup	Chairman
Pam Zaresk	Vice Chair
Brian (Ken) Brown	Assistant Secretary
Tim Mehrlich	Assistant Secretary
David Jaisingh	Assistant Secretary

Also present:

Jason Showe	District Manager
Scott Clark	District Counsel
Pete Glasscock	HWA
Alan Scheerer	Field Manager
William McLeod (<i>via phone</i>)	DSI Security Services
Residents	

FIRST ORDER OF BUSINESS

Roll Call

Mr. Soukup called the meeting to order at 6:35 p.m. and Mr. Showe called the roll. All members were present.

SECOND ORDER OF BUSINESS

Public Comment Period

Mr. Soukup: No one from the public was present, so we will close the public comment period.

THIRD ORDER OF BUSINESS

Audit Services

A. Approval of Request for Proposals and Selection Criteria

Mr. Showe: The purpose of this meeting tonight is for the Audit Committee to establish the criteria for which we will bid out our audit. For background purposes, for those of you who may not have been through this process, we only go through this every three to five years. We go out and publicly bid for audits, which is in accordance with the Florida Statutes. There is very little leeway that this Audit Committee has in terms of meeting the criteria. The one item on the Selection Criteria that the committee has input on is the price. It is always our recommendation to include price because that's going to be one variable that will set the vendors apart. Typically, anyone that is going to bid is a qualified vendor. So, if you don't include price, you may have a hard time separating why this firm might be better than another firm in terms of your ranking. So, it is always our recommendation to include price. It is only 20% of the score. Otherwise, we split those 20 points between the other categories. Scott, do you have anything to add?

Mr. Clark: No.

Mr. Brown: What was last year's price? If the price goes over that amount, we can't do that.

Mr. Showe: Not with the audits. You're bidding it individually every time.

Mr. Clark: I believe it was \$3,300.

Mr. Showe: Your current audit is \$3,600. Because they know what your budget was last year, I would expect it to go a little higher, but not much. It's going to be in that ballpark.

Mr. Brown: If we go over, we have to go out for qualifications.

Mr. Showe: You will be well under that threshold. So, it is our recommendation to include price. We can take a motion to do that if the Audit Committee so moves.

On MOTION by Mr. Brown seconded by Ms. Zaresk with all in favor approving the Selection Criteria with price was approved.

B. Approval of Notice of Request for Proposals for Audit Services

Mr. Showe: We want the Audit Committee to approve the notice for bids. Its standard. It's the same notice that we use for every District, which is pretty much set by Florida Statute. So, we need a motion to approve that notice.

On MOTION by Ms. Zaresk seconded by Mr. Brown with all in favor the Notice of Request for Proposals for Audit Services was approved.

C. Public Announcement of Opportunity to Provide Auditing Services

Mr. Showe: We will make a public announcement that the Remington CDD is seeking qualified bidders for their audit. Those bids would be due by Monday, November 15th. We can take a motion to adjourn.

Mr. Brown: Where does that get posted?

Mr. Showe: It goes to the newspaper and we will also send it out to vendors that we work with that might be interested.

FOURTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Brown seconded by Mr. Mehrlich with all in favor the Audit Committee Meeting was adjourned.


Secretary/Assistant Secretary


Chairman/Vice Chairman